

## Special Member Meeting

November 21st, 2018, 11:00am CST  
Fort Garry Hotel, Winnipeg, Manitoba

The meeting Chair, Jonathan Nyborg, CSGA President, called the meeting to order.

Motion to approve agenda. Moved by Kevin Runnalls, and Seconded by Ward Oatway. CARRIED

Nyborg reviewed and described proposed changes to CSGA bylaws (see Appendix 1 attached)

Scrutineers: Laurie Hayes, Jennifer Seward and Kelly Chambers

Voting members present:

Simon Ellis	Eric McLean	Dave Wuthrich
Andrew Ayre	Shannon Bieman	Ed Hadland
Tom Greaves	Andrew Dawson	Norm Lyster
AJ Armstrong	Peter Szentimrey	Shawn Fraser
Ryan Murray	Martin Provencher	Dale Connell
Roy Klym	Wanda Jones	Kurt Printz
Cathy Fedoruk	Marcel Gousseau	Glenn Logan
Les Trowell	Pierre Murray	Jason Welsh
Richard Stamp	André Roussel	Dan Sanders
Kevin Runnalls	Tom Jackson	Chris Ens
Joe Rennick	Tracy Niemela	Michael Schewchuk
Laurie Wakefield	Renée Hoyme	Richard Hallett

A Motion that *Section 14:02 of the CSGA Bylaws be amended to: "The fiscal year of the Association shall end on the thirty-first day of January each year."* was moved by Dale Connell and seconded by Laurie Wakefield.

The Chair asked if the Mover or the Secunder of the Motion wanted to speak to the Motion and both declined.

The Chair asked CSGA members at the meeting if there were any questions on the Motion and there were none.

The Chair called for a Vote on the Motion, by a show of hands. Scrutineers counted the votes and the decision was unanimous. 42 voted in favor, 0 opposed.

The Chair declared the Motion carried and thanked members for attending the Special Meeting.

At 11:20 a.m., a Motion to adjourn was Moved by Ward Oatway, Seconded by Andrew Ayre.

## Appendix 1: Special Member Meeting Procedure

**REGISTER VOTING MEMBERS:** Need 30 members for quorum

**CALL MEETING TO ORDER:** President to chair meeting

**AGENDA:** Approval of Agenda

### **EXPLAIN PURPOSE OF SPECIAL MEETING: Change to Fiscal Year End**

In accordance with Canadian Seed Growers Association By-laws 15:01 and 5:02, the Executive Committee of the Association is convening a Special Member Meeting of the Association to take place in Winnipeg, Manitoba, on November 21, 2018 at 11:00 a.m. at the Fort Garry Hotel.

By-law 15:01 of the Association states that “the By-laws of the Association may be repealed or amended by By-law enacted by a majority of the Directors at a meeting of the Board of Directors and sanctioned by an affirmative vote of the majority of the members present at an Annual or special general meeting of the Association.”

By-law 5:02 states that other meetings of members, designated as “special general meetings” shall be convened by the Executive Committee ... and shall be held at such date, time and place as the Executive Committee shall determine.

The purpose of the Special Member Meeting is to seek member sanction of the CSGA Board of Directors decision of July 12, 2018 to change the end of the fiscal year of the Association from April 30th to January 31st.

The reason for the proposed change to the CSGA fiscal year end is to facilitate a more even distribution of work load throughout the CSGA operating year and to facilitate the production and distribution of the Association’s Annual Report and related financial statements well in advance of the Annual General Meeting.

By-law 14:02 of the Association currently states that “the fiscal year of the Association shall end on the thirtieth day of April each year.

The proposed change to By-law 14:02 would replace the current wording with the following: “14:02 Fiscal Year. The fiscal year of the Association shall end on the thirty-first day of January each year.”

### **OUTLINE RULES FOR BYLAW CHANGE**

By-law 15:02 of the Association states that “the notice of any Annual or special general meeting of the Association at which any submission of the Board of Directors repealing or amending any

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By-law is to be submitted for sanction shall contain a copy of the By-law change and shall be given at least 90 days prior to the meeting.

#### **REVIEW DATES AND STEPS RE: NOTICATION OF MEMBERS**

Notice was sent out to members via email on August 7<sup>th</sup>, 2018. Members were reminded of the Special Member Meeting Notice via Seed Scoop November 1<sup>st</sup>, 2018.

#### **Wording of Motion to change Bylaws**

*Motion: That Section 14:02 Fiscal Year of the CSGA Bylaws be amended to read: The fiscal year of the Association shall end on the thirty-first day of January each year.*

#### **EXPLAIN VOTING PROCESS:**

Active CSGA members were presented with voting cards. Scrutineers were named.

#### **VOTE:**

Scrutineers Count Show of Hands and Announce Results of the Vote

#### **CLOSING REMARKS**

Bylaws to be updated on CSGA Website  
File Changes with Corporations Canada

#### **ADJOURN**