



**MINUTES**  
**Special General Meeting**  
Wednesday, November 24, 2021, 12:30 pm EST

**Call to Order**

Dale Connell, CSGA 1st Vice-President and meeting chair, welcomed 173 members and 62 guests to the Special General Meeting (SGM) of Members and thanked all for taking time away from their businesses to actively engage in the direction of the Association.

In his opening remarks, Dale shared that CSGA had a strong vision for the future where it remains leaders in seed certification. To accomplish those goals, members were asked to gather to review and approve new fees for the Association. At this SGM, both he and Doug Miller, CSGA's Executive Director outlined and explained the Board of Directors' Proposed Fee Schedule. He shared that while the Board appreciated that 2021 was a difficult year for many, the Board had to meet its fiduciary responsibility and proposed fee changes to sustain the organization.

Dale thanked all who took the time to respond to CSGA's consultation on the fee review. Adjustments to fees are taken seriously and the Board truly appreciated hearing stakeholder views.

Caroline Lafontaine, CSGA Chief Operating Officer and meeting moderator, confirmed quorum, reminded the meeting that official language interpretation services were available and explained how discussions and voting would work at this virtual SGM.

**Agenda Approval**

**MOTION:** Dale Connell moved, and Scott Horner seconded, approval of the following Agenda for this CSGA Special General Meeting of Members (SGM).

1. Call to Order
2. Agenda Approval
3. Fee Proposal Overview
4. Discussion
5. Vote
6. Break
7. Results Announced
8. Adjourn

**CARRIED**



## Fee Proposal Overview

An overview of the fee proposal, presented by Doug Miller, CSGA's Executive Director, included:

- Guiding Principles
- Feedback from Consultations
- Answers to Questions Received
- Revenue Sources of CSGA
- Highlights of Final Fee Proposal
- Acreage, Membership and Other Fees: Current vs Proposed
- Estimated CSGA Revenue: Current vs Proposed

## Discussion

Discussion of the fee proposal included both general and crop-specific comments, questions, and answers such as:

- Why are proposed acreage fees for some crop kinds, such as hybrid corn and canola, soybeans, hemp, and forages, being increased more than for other crop kinds?
  - It was explained that as a non-profit organization with regulatory responsibilities, CSGA fees must efficiently recover its costs and the CSGA has continually improved the crop-specific accuracy of its cost accounting.
- Will more digitization reduce staff costs?
  - It was clarified that while digitization improves service levels and reduces costs related to hard copies, it also adds new costs and responsibilities to support increased digitization.
- Will the proposed fee schedule remain for more than one year?
  - It was confirmed that the proposed fee schedule would remain for several years.

## Vote

At 1:25 pm EST, SGM Chair Dale Connell presented the following:

**MOTION:** Shannon Bieman moved, and Roy Klym seconded, approval of the Fee Schedule Proposal as presented to the membership.

## Break

Votes were tabulated and validated during the break.

## Results Announced

At 1:40 pm EST, results were reported, from the members' vote on the motion to approve the Fee Schedule Proposal, with 111 supporting the Motion and 16 against.

The Motion to approve the Fee Schedule Proposal is **CARRIED**.

## Adjourn

**MOTION:** Dave Wuthrich moved, and Glenn Logan seconded, adjournment of this Special General Meeting of Members on November 24, 2021.

**CARRIED**

[www.seedgrowers.ca](http://www.seedgrowers.ca)

Tel/Tél 613-236-0497  
 Fax/Télé 613-563-7855  
 Email/Courriel [seeds@seedgrowers.ca](mailto:seeds@seedgrowers.ca)

Mailing Address/Par la poste  
 P.O. Box/Case postale 8455  
 Ottawa, Ontario, Canada K1G 3T1

Courier Address/Par messagerie  
 202-240, rue Catherine Street  
 Ottawa, Ontario, Canada K2P 2G8

