

CSGA Application Support Document for 2025

This document provides instructions on how to apply for seed crop certification and membership and highlights changes for the 2025 crop season. All applicants must read this document at the beginning of each crop season. Applications for the upcoming crop season may be submitted through [SeedCert](#) starting in March.

Application Checklist

- ☐ Read the *CSGA Application Support Document*
- ☐ Obtain and review the 2025 version of [Circular 6](#)
- ☐ Changes in effect for 2025 are identified in the [Notice of Changes to Circular 6](#)
- ☐ Consult the 2025 [Fee Schedule](#)
- ☐ Contract an [Authorized Seed Crop Inspection Service \(ASCIS\)](#) to inspect your fields
- ☐ Submit a [CSGA Membership Application](#) through SeedCert
- ☐ Submit one [Application for CSGA Seed Crop Certification](#) for each field through SeedCert

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New in 2025

Membership Classes

New in 2025, CSGA offers three membership classes – Regular, Affiliate and Associate membership, and welcomes eligible seed and agriculture sector stakeholders who are passionate about seed and want to advance the Canadian seed certification system to apply for CSGA Affiliate or Associate membership. Membership fees are unified across all membership classes at \$240 and are renewed annually. For more information on CSGA's membership requirements, terms, and how to apply, please visit our [membership webpage](#).

Credit Card Surcharge

Starting in 2025, CSGA will charge a 2.4% credit card surcharge for invoices paid via credit card. Please refer to the Payments section for more information on payment options.

PO Box Retirement

We are officially retiring our PO Box. Moving forward, 21 Florence Street, Ottawa ON K2P 0W6 will be our sole address for all mail and courier deliveries. To ensure a seamless transition, a forwarding service with Canada Post will remain in place for a limited time, allowing us to streamline our operations and better serve you.

Continuing in 2025

Digital Tags

CSGA is currently piloting a redesigned seed tag for Breeder and Select seed. This new tag can be printed through SeedCert and is equipped with some exciting new features, such as a QR Code that can be scanned to access documentation provided by the seed seller and enhanced security features to combat fraud. Pilot participants will be able to attach these tags to Breeder and Select seed produced in 2023 and beyond.

If you have any questions or want to know more about the pilot, please contact Alex Bouma at abouma@seedgrowers.ca.

Pedigreed Reference Numbers

Breeder seed that is sown outside of a Breeder plot must be labelled with one of the following:

1. A CSGA-issued Breeder tag with a Crop Certificate number,
2. A tag from another Official Certifying Agency,
3. A CSGA pedigreed reference number.

Pedigreed reference numbers begin with "BR," are 12 digits long, and can be provided on the *Application for CSGA Seed Crop Certification* form instead of a crop certificate number. Breeders can obtain a pedigreed reference number using the Form 40, available under the 'Forms' tab in SeedCert.

If neither of the three options listed above is available, please contact the CSGA office for support.

Submitting a CSGA Membership Application

A *CSGA Membership Application* must be completed each year **by the grower responsible for producing and managing the seed crop** before applications are submitted. Growers can submit the form starting in March. While electronic applications are encouraged, hard copy forms are available by contacting the office.

On the *CSGA Membership Application*, growers can authorize a third party to submit applications on their behalf. This authorization must be done on an annual basis. Even with that authorization, **it is still the responsibility of the seed grower to complete their own *CSGA Membership Application***. If the third party you would like to authorize does not appear as a choice on the membership form, please ask the third party to reach out to the CSGA office.

If another individual or company pays CSGA and Branch membership fees, growers must indicate their name and address on the *CSGA Membership Application*.

Ensure that all contact information is accurate and complete. For growers producing seed on a group account, please provide complete contact information for the group account and every individual seed grower on the account. A valid email address must be included to ensure prompt communication with the grower on their seed crop(s) certification. Accounts without a valid email on file are subject to a \$10.00 per application (field) penalty.

To add or remove a seed grower from a group account, please add a comment in the application form or contact the office by email or at 613-236-0497, ext. 8803. If you wish to create a group account to facilitate your succession planning, please email support@seedgrowers.ca.

Once the *CSGA Membership Application* is submitted, applicants may adjust their contact and account details, preferences, and third party authorizations in SeedCert using the 'My Account' tab.

Seed Crops Produced by Other Growers

At times, growers or seed businesses may contract seed production to other growers. If seed growers are producing seed under contract for you, CSGA applications for membership and seed crop certification must be submitted in the name of the grower producing the seed and not in the Contractor's name. Seed crops produced by other growers under contract can then be assigned to you through the *CSGA Application for Seed Crop Certification*.

As a crop certificate assignee, your name will appear on the CSGA crop certificate, you will receive certification-related communications for those fields, and you will be able to oversee and manage the certification of those fields in SeedCert. Please contact a member of our team to learn more about crop certificate assignment and how best to manage seed produced by other growers.

Authorizing A Third Party

Growers may wish to authorize a third party (toller) for fields produced under contract where the production is coordinated by someone other than the grower or Assignee. This allows the third party to facilitate field certification without necessarily being the Assignee.

A third party must be authorized by the grower through the *CSGA Membership Application* to submit an *Application for CSGA Seed Crop Certification* on behalf of a grower. The grower must complete the *CSGA Membership Application*. It cannot be completed by a third party. If the grower has already submitted their *CSGA Membership Application*, they can update their authorizations via the My Account tab in SeedCert.

Growers who act as a third party (Assignee, payer, authorized third party) for other growers must complete a *Third-Party Account Information and Consent* form, which can be found on the 'Apply Now' tab in SeedCert.

For more information on being an Assignee or for submitting crop applications on behalf of another grower, consult the [Third Party Application Support Document](#).

Contracting an Authorized Seed Crop Inspection Service to Inspect Your Crop

Before applying for crop certification, seed growers must arrange for the inspection of their seed crop by an Authorized Seed Crop Inspection Service (ASCIS) or, in some cases, the Canadian Food Inspection Agency (CFIA). The *Application for Seed Crop Certification* must indicate the inspection service provider contracted for the inspection of each seed crop field and plot. CSGA strongly recommends that the grower sign a contract with the ASCIS before submitting applications to CSGA.

To find an ASCIS operating in your region, use CSGA's [online inspection service search tool](#).

The CFIA will not inspect crop kinds and classes included in Sections 2 and 3 of CSGA's Circular 6 unless those crops are for export to the European Union (EU) as Pre-Basic or Basic seed. The CFIA will still inspect higher generation plots (Section 12) and fields of crop kinds not in Sections 2 and 3 of CSGA's Circular 6.

Submitting an Application for CSGA Seed Crop Certification

An *Application for CSGA Seed Crop Certification* must be completed for each field and plot being grown for seed production. Applications are accepted beginning in March and must be submitted in the name of the grower responsible for the management and production of the seed crop.

Electronic Applications

Applications can be submitted via the 'Apply Now' tab on [SeedCert](#) in one of four ways:

1. By the grower using the standard online application form
2. By an authorized third party using the *Third Party Application for CSGA Seed Crop Certification* form (if the grower has authorized that third party to do so)

3. For perennial crops, applications can be submitted by the grower or an authorized third party using the *Perennial Application Renewal* form
4. By the grower or an authorized third party using the bulk application submission tool

Bulk Applications

Applicants with a high number of fields may apply for seed crop certification using a bulk application form. Please contact the office to obtain the current CSGA Bulk Application for Seed Crop Certification spreadsheet. A processing fee of \$5.00 per field (sequence) is applicable for this service.

Each variety referenced in the bulk application must already exist in CSGA's database. If the variety is new, it must be added in advance using the Enter New Variety into Seed Crop Certification form, found on the 'Forms' tab in SeedCert. A \$50 fee will apply for each row on a submitted bulk application spreadsheet where the variety does not already exist in the CSGA database. If there is any uncertainty, please contact CSGA ahead of time.

If CSGA receives a bulk application from a third party on behalf of a grower who has not authorized the third party, the grower will be notified after processing the Application to ensure that the proper authorization is in place.

Hard Copy Applications

To improve the efficiency of the application process, applicants are encouraged to use the online applications available in [SeedCert](#). If you are new to electronic applications and require assistance, please contact our support team at 613-236-0497, ext. 8803. Otherwise, hard copy applications for the *CSGA Membership Application* and the *Application for CSGA Seed Crop Certification* are available upon request from the CSGA office.

Please do not submit your applications by fax transmission. Hard copy applications should be mailed to the CSGA office: CSGA, 21 Florence St., Ottawa ON, K2P 0W6

Application Deadline Dates

Applications must be submitted to CSGA by the following deadline dates:

- **May 5:** Winter canola/rapeseed
- **May 25:** Fall seeded cereals
- **June 10:** Forages, flax, canola, mustard, corn, fababean and field peas
- **June 20:** All other crops
- **July 10:** Field beans and buckwheat
- **July 25:** Soybeans

Late application penalties will apply to applications received* more than 14 days after the applicable deadline date.

Application Received at CSGA*	Penalty
Received 15 to 21 days after the deadline date	\$50.00 per Application
Received 22 to 60 days after the deadline date	\$75.00 per Application
Received more than 60 days after the deadline date	\$125.00 per Application

**Refers to the date received by CSGA, not the date mailed to CSGA. Plan the submission of your applications accordingly.*

Fees & Payment

For a complete list of fees and penalties, please consult the [Fee Schedule](#) on the CSGA website or see [Appendix A](#).

After receiving your *CSGA Membership Application* and *Application for CSGA Seed Crop Certification*, CSGA will issue an invoice for the applicable fees. Invoices are issued twice per month and are payable upon receipt. A Late Payment Penalty of 1.5% per month will be applied to all outstanding balances 30 days after the invoice date.

Credit card payments can be made through [SeedCert](#) or by phone at (613) 236-0497 ext. 8807. A 2.4% credit card surcharge will be applied to credit card payments.

Payments can also be made by cheque. Please write the applicable account number(s) and the invoice number(s) on the front of the cheque and make it payable to the Canadian Seed Growers' Association (CSGA).

If you can make payments by Electronic Funds Transfer, please send your enrollment form to accounting@seedgrowers.ca so we can provide the necessary banking information.

CSGA encourages you to check your account balance using the 'Payments' tab in [SeedCert](#). **If a balance is owing on your account, crop certificates will not be issued.**

Growers submit payment to CSGA for CSGA fees, Branch fees and, where applicable, the assessments for inspections by the CFIA. All fees for ASCIS-performed crop inspections are to be paid directly to the ASCIS. Do not submit any fees payable to an ASCIS to CSGA.

If another individual or company pays your CSGA and Branch membership fees, indicate their name and address on the *CSGA Membership Application*. If another individual or company pays your CSGA and Branch acreage or plot fees, please indicate their name and address on the *Application for CSGA Seed Crop Certification*. This must be done on a field-by-field basis.

Modifying or Correcting an Application

After submission, applications can be modified or corrected by logging into [SeedCert](#) and clicking the 'Crop History' tab. Find the field you wish to change and click on the arrow on the left-hand side of the row to expand the information for that field. Then click the 'Modify Application' button to open a form that can be used to provide updated information. If the 'Modify Application' button is not visible, the Application can only be modified by contacting CSGA directly.

Cancelling an Application

To cancel an application before or by May 15, please contact the CSGA office at certification@seedgrowers.ca. Applications cancelled by May 15 are not subject to the Cancellation Fee.

To cancel an application on or after May 15, you must contact your inspection service (ASCIS) to request the cancellation, not the CSGA office. Your inspection service will submit a cancellation request to CSGA. CSGA and Branch membership fees are payable even if inspection is cancelled.

For applications cancelled on or after May 15, CSGA and Branch membership fees are non-refundable, acreage fees will be credited, and a Cancellation Fee will be applied.

Assigning a Crop Certificate

Crop certificates can be assigned to a third party so that the crop certificate is issued in the name of the Assignee instead of the grower. Crop Certificate assignments for both perennial and annual crops must be indicated each year on the application form for that crop (per sequence). Once assigned, all information relating to that crop will be available to the designated Assignee.

Please note that assigned crops will be listed under the Assignee's name in the provincial seed guides and the national pedigreed [seed locator website](#).

Plots

Plot Applications

All Breeder, Select, Foundation, or Probation plots must be identified as such on the application form. If there are multiple plot growers on a group account who are accredited or recognized by the CSGA, it is helpful to identify in the "Field ID" the individual grower who is responsible for the plot, e.g., "John's plot."

If a field planted with Breeder or Select status seed contains a Select or Probation plot(s), the plot(s) can be indicated on the Application submitted for the field. After the parent seed information is entered, a question will appear asking if there are plots within the field, allowing the applicant to confirm each plot's field ID and acreage. Each plot will be assigned its own sequence number and will require its own inspection.

If the plot's previous land use differs from the field's previous land use, please indicate that in the "previous land use" comments box on the application form. This is not necessary if plots are applied for separately.

Only CSGA-Recognized Plant Breeders and CSGA-Recognized Associate Plant Breeders may produce Breeder plots. If you are a CSGA-Accredited Plot Grower planting Breeder seed to obtain a Select status crop certificate, please apply as a Select Plot, not a Breeder Plot.

Be sure to check how many multiplications remain on your Select seed before submitting your application. This information is available on the crop certificate issued the previous year. Select plots and seed that have produced or obtained five (5) multiplications are not eligible for further Select production.

Probation Plot Application and Plot Grower Accreditation

If you are interested in beginning probation status pursuant to becoming a CSGA-Accredited Plot Grower, please submit a completed Form 154 - Probation Plot Application by March 31, available under the 'Forms' tab in SeedCert. For more information, please visit the [Plot Production](#) information webpage and consider enrolling in the CSGA Learn [Probation Plot Grower Program](#) to speed up your path to accreditation.

Tags

Images of seed tags must be provided if the parent seed was not produced by the grower who planted it. If tag images are unavailable at the time of application, they can be uploaded using the 'Tag Upload' form on the 'Forms' tab in SeedCert.

An image or photo containing one tag for each unique parent seed source should be provided. If more than one lot number was planted, include one tag for each different lot number. Officially recognized tags and labels include CSGA Breeder and Select tags; CFIA Foundation, Registered, Certified, Interagency and Unregistered Variety tags and bulk certificates; and OECD and AOSCA official certification tags. If the seed was produced outside of Canada, an image of the back of the tag should be provided as a separate image if unique seed-specific information is included there.

Please only upload tags to a sequence that are specific to that sequence. Every tag sent to CSGA is reviewed by staff, who will update the application information accordingly, including adding seed sources if that information is presented. Take care when uploading tag images to ensure that crop certificates are issued accurately and do not need correction.

Original tags for the parent seed of perennial crops must be kept for the life of the stand. If a tag image is required but not provided, CSGA will request that information.

Maps and Directions

For each seed crop (sequence), a field map and/or GPS coordinates are required and must be submitted at the time of application. Maps must contain sufficient information for the inspector to find the field. Directions and labels should be legible and provided where necessary.

If GPS coordinates are provided, coordinates for both the field entrance and the field centre must be included. GPS coordinates must be provided in a decimal-degree format. If you use an alternative format, please use a [third-party tool](#) to convert to the decimal degree format or submit a map instead.

If a plot is being produced, a map is recommended instead of GPS coordinates to ensure the inspector inspects the proper crop.

Penalties for Applications Submitted without a Map or GPS Coordinates

If the Application is made by the respective crop application deadline date, the applicant is provided a 14 calendar-day grace period from the Application date to submit a map or GPS coordinates. If neither is supplied within this timeframe, an incomplete application penalty for missing Maps or GPS coordinates will be applied per Application (sequence).

If the Application is made after the respective crop application deadline date, the applicant is provided a 14 calendar-day grace period from the Application date OR one (1) day before field inspection, whichever is less, to submit a map or GPS coordinates. If neither is supplied within this timeframe, an incomplete application penalty for missing Maps or GPS coordinates will be applied per Application (sequence).

CSGA has added a filter on the left-hand side of the screen on the 'Crop History' tab of SeedCert to help identify crops without maps or GPS coordinates. Maps can be submitted at the time of Application or at any time through the 'Map Upload' tool found on the 'Forms' tab in SeedCert.

For each seed crop without a map or GPS coordinates, CSGA will send email reminders containing a form that can be used to provide that information directly. For additional information on mapping and available mapping tools, please see [Appendix B](#).

Field Definition

Fields that are not adjacent or contiguous or are separated by large physical barriers should be applied for separately. For additional information, please see the [Field Definition Document](#). If a field does not meet CSGA's definition of a field, the inspector will request that CSGA either split the field into smaller portions or combine the field with adjacent field(s).

Land Use Verification

Before planting, CSGA can verify the eligibility of your land for pedigreed seed crop production by submitting *Land Use Verification (Form 101)* under the 'Forms' tab in SeedCert. This is a free service. Due to liability issues, CSGA will not provide land use verification without the completion of this form.

The information submitted to CSGA through the *Land Use Verification* Form (Form 101) is not linked to the application process, so complete land use information will still be required at the time of Application.

Variety Selection and Descriptions

Growers are encouraged to obtain a copy of the variety description for each variety they are producing via [SeedCert](#) to help with roguing and managing impurities in the field.

If you cannot find your variety in the *Application for CSGA Seed Crop Certification* drop-down list, please contact your variety distributor/representative to ensure that the variety is added to CSGA's database.

Consent for Seed Guides and Seed Crop Listings

Certain personal and crop production information is shared with third parties to publish pedigreed seed crop listings, CSGA's national online Pedigreed Seed Locator, and the Provincial Seed Guide magazines and websites. Growers must provide consent via the *CSGA Membership Application* to include their production in these guides. For assigned fields, the Assignee's consent and information choices will apply.

Growers are encouraged to review their contact information, consent options, and preferences through the 'My Account' tab in SeedCert before the provincial Seed Guide deadline dates (indicated below.) If CSGA has not received the grower's membership application or they did not consent to share personal and crop production information by the published deadline dates, the growers' production will not be included in the Seed Guides. When providing consent, please note that provincial Seed Guide magazines require a telephone number for each listing. CSGA's Seed Locator website will publish both email and telephone numbers if provided.

Seed Guide Deadline Dates

- Alberta and British Columbia: September 10, 2025
- Manitoba: September 30, 2025
- Saskatchewan: October 31, 2025
- Ontario: November 15, 2025

Confirm Inspection Status Prior to Harvest

A harvested crop that was not inspected before harvest is not eligible for pedigreed status. Do not assume that your crop was inspected. CFIA may access your fields to conduct check inspections. Do not assume that the inspection service has conducted their inspection if you see an inspector in the field.

If you are ready to harvest, check your crop status in [SeedCert](#) to ensure the field has been inspected. Harvest should occur only after CSGA determines that the production requirements have been met. The inspector cannot speak to the CSGA's decision on the final pedigreed status of a field or plot. Even if the inspector has told you your isolations are correct, and the field has passed, you must confirm that information on SeedCert or with CSGA before harvesting.

Digital Crop Certificates

Growers or crop certificate assignees will receive an email each time a new crop certificate is available in [SeedCert](#). To be finalized, digital crop certificates must be updated with the total quantity of seed (kg) harvested from the field before cleaning and must be signed. If the harvested quantity is unavailable when the crop certificate is needed, an unsigned copy is available through SeedCert. Growers may later return to the platform to complete unsigned crop certificates. Digital crop certificates can also be shared with a grower-authorized third-party account or a specified email address.

CSGA Learn – CSGA's online seed learning program

Invest in yourself and enroll in CSGA's online courses or programs to support your success. If you are new to seed production, an experienced grower looking to benchmark your skills or if you are a probation plot grower working towards your CSGA Plot Grower accreditation, these programs are highly recommended and will help you succeed in the business. Visit [csgalearn.ca](#) to learn more.

Need CSGA Support?

General seed crop certification information is available on our website at seedgrowers.ca. If you require support, please contact a member of our support team at support@seedgrowers.ca or by telephone at (613) 236-0497, ext. 8803.

Appendix A: Fee Schedule

For a complete listing, refer to the [Fee Schedule](#)

CSGA Fees

Membership Fees		
Regular Membership Fee	\$240.00	per account To be applied annually per account – the first member on an account with seed crop certification.
Additional Growers Membership Fee	\$25.00	per each additional person added to an account with seed crop certification
Affiliate Membership	\$240.00	per account To be applied annually per individual or organization
Associate Membership	\$240.00	per account To be applied annually per organization

Acreage Fees		
Group 1 Crop Kinds		
Canola	\$3.25	per acre
Hybrid Corn Excludes open-pollinated	\$3.00	per acre
Group 2 Crop Kinds		
Hemp Excludes Feminized Hemp	\$1.60	per acre
Soybeans	\$1.60	per acre
All Grasses and Legumes Section 6 & 7 crop kinds	\$1.17	per acre
Group 3 Crop Kinds		
Barley	\$1.10	per acre
Bean	\$1.10	per acre
Buckwheat	\$1.10	per acre
Canary seed	\$1.10	per acre
Chickpea	\$1.10	per acre
Fababean	\$1.10	per acre
Flax	\$1.10	per acre
Lentil	\$1.10	per acre
Mustard	\$1.10	per acre
Oats	\$1.10	per acre
Peas	\$1.10	per acre
Rye	\$1.10	per acre
Triticale	\$1.10	per acre

Wheat	\$1.10	per acre
All Other Crops	\$1.10	per acre

Plot Fees		
Foundation, Probation and Select Plot Certification	\$60.00	per sequence
Breeder Plot Certification	\$80.00	per sequence
Other Certification Fees		
Minimum certification fee for Special Crop Kinds	\$250.00	per sequence Limited to Hybrid Mustard, Hybrid Wheat, Feminized Hemp, and Tobacco.
Midge Tolerant Wheat Testing Validation	\$1,200.00	per MTW blend Normally charged to the variety distributor.
Land Use Inspection Assessment	\$50.00	per sequence
Re-inspection Assessment	\$50.00	per re-inspection
Bulk Application Processing	\$5.00	per sequence per field To process each field on a bulk application. Online applications are made available at no additional costs.
Breeder Seed Demotion Assessment Form 45	\$80.00	per form
Foreign Canola Support Document Assessment	\$60.00	per sequence To process a foreign canola support document assessment; includes crop inspection reports, transfer declarations, hybridity test results, and erucic acid results.
Hybrid Canola Support Document Assessment	\$50.00	per sequence To process hybrid canola support document and related assessment.
Hybrid Corn Crop Inspection Report Assessment	\$50.00	per sequence To process hybrid corn crop support document and related assessment.
Varietal Additional Certification Requirements (ACR) Assessment	\$50.00	per sequence To process and assess midge tolerant wheat (MTW) varietal blend support documents

Penalties Assessed		
Late Seed Crop Certification Applications Received 15-21 Days After Deadline	\$50.00	per sequence
Late Seed Crop Certification Applications Received 22-60 Days After Deadline	\$75.00	per sequence
Late Seed Crop Certification Applications Received 60+ Days After Deadline	\$125.00	per sequence
Late Payment	1.5%	per month on balances outstanding 30 days after invoice date

Incomplete Application Penalty – Maps/GPS Not Submitted	\$50.00	per incomplete sequence Applied without a field map or GPS coordinates
Incomplete Application Penalty – Variety Not Onboarded	\$50.00	per incomplete sequence Applied without a variety onboarding submission.
No Valid Email	\$10.00	per sequence Applied when no email has been provided for the account receiving certification services.
Inspection Cancelled	\$50.00	per cancelled sequence

Branch Fees

Branch Fees	Maritimes	QC	ON	MB	SK	AB	BC
Branch Membership Fee <i>(Once per year for each grower on the application except MB which is per account)</i>	\$50.00	N/A	N/A	\$65.00	\$65.00	\$95.00	\$95.00
Acreage Fee for All Crops (Per Acre)	\$0.30	\$0.30	\$0.47	\$0.55	\$0.40	\$0.50	\$0.50

CFIA Fees

Assessment for CFIA Inspections		
Basic Assessment	\$325.00	Per Account
Inspection Assessment (Feminized Hemp, Monoecious Hemp, Millet, Sorghum, and Hybrid Wheat crops)	\$8.00	Per Acre
Inspection Assessment (Hybrid Sorghum)	\$12.00	Per Acre
Inspection Assessment (Hybrid and Inbred Corn)	The greater of A or B:	
	A. \$12.00	Per Acre
	B. \$500.00	Per Field
Inspection Assessment (All Other Crop Kinds)	\$4.00	Per Acre
Plot Fee for Plots Producing Select, Foundation or Probation Status Seed Crops	\$250.00	Per Plot
Plot Fee for Plots Producing Breeder Status Seed Crops	\$150.00	Per Plot (Less Than or Equal to 1.00 Acre)
	\$225.00	Per Plot (1.01 to 1.5 acres)
	\$300.00	Per Plot (1.51 to 2 Acres)
	\$375.00	Per Plot (Greater than 2 acres)

Appendix B: Field Maps

Accurate field maps and directions are essential to the seed crop certification system. Not only do they provide your inspector with directions to the field, but they also facilitate CFIA monitoring and oversight. As a result, a map of each field/plot is required.

Creating Your Map

You can submit a hand-drawn map, a digital map, or GPS coordinates. Maps must contain sufficient detail to allow the inspector to find the field. They should include easily recognizable landmarks (e.g., buildings, highways), legal land descriptions and/or legal physical addresses. It is strongly recommended that growers provide maps for plots to ensure the inspector can find and inspect the proper plot.

CSGA recommends using any of the tools below. Tutorials for these services are available on sites like Google and YouTube. If you run into problems, your inspector or inspection service may be able to help.

[Google Maps](#) or [Google Earth](#): These tools are available on most devices with internet access. You can take a snapshot of your map or export the map as a PDF or KML file.

[Agri-Plot](#): This tool is available for Apple iPhones or iPads only. AgriPlot allows users to plot any area on a map. You can even use it in the field. You can export your map as a PDF or KML file.

[Prairie Land Locator](#): This tool is available on most devices with internet access. It is best suited for use in Western Canada. Enter your Legal Land Location for GPS coordinates and a map.

Provincial Government Maps and Mapping Tools: Several Provincial Agriculture Departments provide their growers with field maps and mapping tools.

Submitting Your Maps

Growers can submit maps to CSGA via [SeedCert](#) using the “Upload a Map” tool. This tool does require an electronic version of the map, which could be a file or a picture from your phone. If you need help uploading your file, please contact the CSGA office.

Once your map is submitted to CSGA, a copy will be submitted directly to your inspector/inspection service.